

The County of Greene is currently accepting applications for a full-time Diesel/Heavy Duty Technician. Responsibilities include technical and complicated maintenance and repair of the County's Fleet and School Division's diesel/gas automobiles and heavy equipment. Minimum qualifications: high school diploma or GED with coursework in automotive repair, or related field and considerable experience as an automotive service technician working with gas and diesel equipment. Special requirements: must currently possess Virginia State Inspection License and Valid Commonwealth of Virginia Driver's License as well as CDL (already possess or have within 6 months of hire). Applications and full job description may be obtained online at <http://www.greenecountyva.gov> or in person at the County Administration Building. Please send resume, application, and cover letter to Lisa Roach, County Administrator's Office, P.O. Box 358, Stanardsville, VA 22973, or via e-mail to [lroach@gcva.us](mailto:lroach@gcva.us). Open until filled. Salary \$42,169 DOQ. EEO, AA, M/F/H/V employer.

# Diesel/Heavy Duty Technician

FLSA Status: *Non-Exempt*

## General Definition of Work

Performs difficult technical work performing complicated maintenance and repair of the County's Fleet and school's diesel and heavy equipment, and related work as apparent or assigned. Work is performed under the limited supervision of the Supervisor of Fleet Management. Limited oversight is exercised over the automotive service technician.

## Qualification Requirements

*To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individual with disabilities to perform the essential functions.*

## Essential Functions

Diagnoses, troubleshoots, and repairs equipment failures on County Fleet to include engine, transmission, electrical, and brake problems using diagnostic tools and equipment; performs road tests to observe operation of vehicle and all systems.

Performs major and minor repairs, replacement, and/or rebuilding of engine and engine components such as head gaskets, injection pumps, injectors, transmissions or transmission components and electrical components.

Performs Virginia Department of Education Inspection on school busses; checks and performs State inspections as required.

Performs general repair and preventative maintenance to all school buses; changes/replaces all fluids and filters, rear differential service, rotates/changes tires; water pumps, drive belts, brakes, bulbs, wipers and blower motors; repairs windows and oil leaks as necessary.

Assists co-workers with difficult repairs and diagnoses when needed.

Performs maintenance and repairs on all county fleet and equipment as needed.

Prepares work orders, inspection forms, and maintenance logs.

Performs welding for county fleet and maintenance department as needed.

Maintains work environment in a clean and orderly state.

Assists drivers with power washing equipment.

Performs limited auto body repair and painting.

Document and record complete repair order reports on work completed in a timely matter.

Assists other department personnel as needed.

Responds to road calls before and after hours as needed.

Orders parts and schedules repairs in the absence of the Parts and Service Manager.

Assists in duties of facilities management as needed.

Other duties as assigned by management.

## Knowledge, Skills and Abilities

Thorough knowledge of the methods, tools and equipment including electronic diagnostic equipment used in the repair of cars, trucks, school busses, construction and maintenance equipment; thorough knowledge and skill in the use and operation of shop tools and machinery, such as drills, presses, grinders, micrometers, brake relining and drum grinding machines, welding equipment; ability to diagnose defects in the drive trains, chassis and other components of automotive equipment; ability to detect by inspection worn or broken automotive parts; ability to keep records of repairs and service operations and to make reports; ability to adapt available tools and repair parts to specific repair problems; ability to interpret and work from sketches, diagrams and installation and repair charts; ability to follow oral and written instructions accurately; ability to establish and maintain effective working relationships with associates and vendors.

# Diesel/Heavy Duty Technician

## Education and Experience

High school diploma or GED with coursework in automotive repair, or related field and considerable experience as an automotive service technician working with gas and diesel equipment, or equivalent combination of education and experience.

## Physical Requirements

This work requires the regular exertion of up to 10 pounds of force, frequent exertion of up to 25 pounds of force and occasional exertion of up to 100 pounds of force; work regularly requires speaking or hearing, using hands to finger, handle or feel and reaching with hands and arms, frequently requires standing, walking, stooping, kneeling, crouching or crawling, pushing or pulling, lifting and repetitive motions and occasionally requires sitting, climbing or balancing and tasting or smelling; work requires close vision, distance vision, ability to adjust focus, depth perception and color perception; vocal communication is required for expressing or exchanging ideas by means of the spoken word; hearing is required to perceive information at normal spoken word levels and to receive detailed information through oral communications and/or to make fine distinctions in sound; work requires preparing and analyzing written or computer data, visual inspection involving small defects and/or small parts, using of measuring devices, assembly or fabrication of parts within arms length, operating machines, operating motor vehicles or equipment and observing general surroundings and activities; work regularly requires exposure to fumes or airborne particles, frequently requires working near moving mechanical parts and exposure to toxic or caustic chemicals and occasionally requires working in high, precarious places, exposure to outdoor weather conditions, exposure to the risk of electrical shock, working with explosives and exposure to vibration; work is generally in a loud noise location (e.g. grounds maintenance, heavy traffic).

## Special Requirements

Virginia State Inspection License or the ability to obtain within six months of hire.

Valid commercial driver's license in the Commonwealth of Virginia, or the ability to obtain within six months of hire.